

What type of information do I need to furnish to apply for a fence permit?

You will need the following items and information:

1. The type of fence you are installing (i.e., chain link, wood, etc.).
2. Height of the fence.
3. A plot plan or mortgage survey. (This shows the property boundaries, the location of the house on the property, and any recorded easements on the property.)
4. The proposed location of the fence should be drawn on the plot plan.
5. The name and phone number of the builder and/or owner.
6. Approximate valuation of the work (materials & labor).

When do I need a fence permit?

A fence permit is required for the installation of any new fence on private or public property. A permit is also required if 50% or more of an existing fence is being replaced or repaired.

Where can I build my fence?

The following criteria must be met when placing a fence on your property:

1. A fence may not be constructed in the front yard or beyond the front plane of your house.
2. On a corner lot, a fence must be placed a minimum of 15 feet from the property line along the street right-of-way.
3. The fence must start behind the electric meter on your house (unless the meter is on the back of the house).

4. A fence cannot be installed in an easement that is required for the drainage of storm water without receiving special approval from the engineering division.

5. A minimum 5 feet of clearance must be maintained around electrical pedestals and transformers.

How tall can I build my fence?

A fence may be a maximum of 6 feet in height and must be a minimum of 3 inches above the ground.

If I have a wood fence, can I place the finished board side toward my house?

No, the finished board side must face outward from the property. The posts and beams must be on the inside.

**How much time does it take
the city to review and issue a
fence permit?**

In most cases, the permit will be ready to be paid for and picked up one day after you submit it.

What is the price of a fence permit?

The permit cost is \$20.00.

The Community Development Department is responsible for issuing fence permits within the City of Gardner. The staff of this department is available to provide information and assist the public by answering questions that may arise.

**For complete information,
please call the CDD at
(913) 856-0913 or stop in at
120 E. Main, Gardner, KS.**

**Questions
& Answers**

**A Guide
To Installing
Your Fence**

City of Gardner
Community Development Dept
120 E. Main Street
Gardner, KS 66030
(913) 856-0913

